

MEMORANDUM OF UNDERSTANDING
Between



LAKHMI CHAND INSTITUTE OF TECHNOLOGY
Near High Court, Raipur Road, Bodri, Bilaspur (C.G.)

And



Research India Foundation (RIF),
Bhubaneswar, Odisha, India

This Memorandum of Understanding (MoU) is entered into force on this ____ day of 10 February, 2025, by and between Research and India Foundation (RIF), hereinafter referred to as "RIF," and LAKHMI CHAND INSTITUTE OF TECHNOLOGY, hereinafter referred to as "Member Institute." Both parties collectively referred to as "Parties," desire to establish a collaborative relationship to promote academic and research collaboration for mutual benefit.

ARTICLE I:

Objectives:

The purpose of this MoU is to outline the scope of collaboration between RIF and the Member Institute for RIF support in organizing academic programs, research methodology training programs, publishing faculty and student works, supporting institutional ranking like NIRF/THE/QS World University ranking, providing research internships from RIF to students, and support for launching and/or maintaining journals.

ARTICLE II:

Scope of Collaboration:

RIF agrees to support the Member Institute in the following areas:

1. Organizing Conferences, Workshops, FDPs, Webinars

Responsibilities of the Member Institute:

1. Submit a formal written request to the Chairman of RIF for a collaborative program at least:
 - o Three months prior to the proposed date of online programs (Workshops, FDPs, Seminars).
 - o Six months prior to the proposed date of Conferences and Journals launch.

Ensure the availability of participants and necessary resources for the program.

3. Create a dedicated website or sub-website on the institutional website for the program.
4. Bear the honorarium expenses for Resource Persons arranged by RIF.

Responsibilities of RIF:

1. Plan and arrange FDP/Workshop/Seminar and arrange Resource Persons for the requested program/event.
2. Promote the event free of cost through RIF's communication channels for participation.
3. Post program brochure on RIF website if deemed necessary.
4. Publish Conference e-Proceedings with ISBN.

2. Publishing Books of Faculty and Students

Responsibilities of the Member Institute:

1. Submit book proposals to RIF/Asian Research Press for verification by the Board of Editors.
2. Ensure the manuscripts comply with RIF's publication standards.

Responsibilities of RIF:

1. Publish e-books of the Member Institute's faculty and students at **25% reduced cost** as per the prevailing publication rates.
2. Ensure suitable manuscripts are published upon approval by the Board of Editors.

3. Support for QS World Ranking/THE Ranking/NIRF Ranking

Responsibilities of the Member Institute:

1. Submit requests for RIF's support for ranking-related activities well in advance.
2. Bear all expenses incurred in the ranking support process.

Responsibilities of RIF:

1. Provide guidance and assistance for QS World University Rankings, THE Rankings, and NIRF Rankings as applicable.
2. Offer strategic advice and tools to enhance the Member Institute's ranking performance.

4. Research Internships for Students Free of Cost

Responsibilities of RIF:

1. Take the necessary steps to support publication in suitable journals as per availability of such opportunity.
2. Provide *content editing, reference updating and English language editing services* at a nominal cost of ₹1000 per paper.

7. Mutual Support & Brand Promotion

Responsibilities of the Member Institute:

1. Take necessary steps to notify its faculty, students and staff all the programs of RIF (viz. FDPs, Courses, Workshops) through Notice/Circular.
2. Encourage its faculty, students and staff to join in all the programs of RIF (viz. FDPs, Courses, Workshops)

Responsibilities of RIF:

1. Take necessary steps to inform the Member Institute about the programs of RIF (viz. FDPs, Courses, Workshops) through e-mail.
2. Keep the name of the Member Institute as Academic & Research Partner in its website.
3. Offer up to 50% discount on select FDPs, Courses, Workshops to the Member Institute's Faculty, Staff, and Students.

ARTICLE III:

Term and Termination:

This MoU is valid for a period of **three years at a stretch** from the date of signing and will be renewed upon mutual agreement. Member Institute may terminate the MoU by providing **three months' written notice** to the other party. In no case, the non-refundable application fee of ₹5000/- paid to RIF can be claimed.

ARTICLE IV:

General Terms:

1. Both parties agree to maintain confidentiality of all shared information and data.
2. This MoU does not create any legally binding obligations beyond the scope of academic and research collaboration.
3. Any disputes arising from this MoU shall be resolved amicably through mutual consultation.

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ARTICLE V:

Signatories

Signed on behalf of RIF and the Member Institute:

For Research India Foundation (RIF):

Name: Dr. Rajendra Kumar Dahi

Designation: Chairman, RIF

Signature: [Signature]

Date: 10-02-2025

For Member Institute:

Name: UPKAR - RAI

Designation: SECRETARY

Signature: [Signature]

Date: 10/02/2025

This MoU represents a partnership founded on mutual respect and shared commitment to advancing academic and research endeavors.